



26th June 2019

Dear Parents/Carers

I have enclosed a copy of your child's healthcare forms.

The information we have from you about your child's health and medical needs has to be updated every academic year. It is crucial that all medication that your child takes is recorded, even if some medication is only given outside school hours. In the event of your child needing to be taken to hospital we take a copy of this form so that the medical staff are aware of all medication a child takes.

It is vital that our information is correct and up to date. I would be grateful if you could please check through this information, crossing through any errors and writing on any corrections.

Please sign the form (whether or not it needs amending) and return to school. Thank you for your co-operation.

May I also take the opportunity to remind you that our medication policy can be found on the school website. A clinic letter from the relevant medical professional should support any regular medications that need to be given during a school day. Please ask at clinic that the school are included in their mailing list.

Yours sincerely

Kirsty Tudor
Health Lead