

CLASS TEACHER **SEPTEMBER 2026**

JOB PURPOSE

Class Teacher, working with learners who have SEND. Teachers at Baytree School will act as Subject Leader for a minimum of one area of the Curriculum – if appropriate.

Responsibilities and Duties

Curriculum

1. Planning and preparing lessons curriculum experiences and using appropriate teaching methods to enable individual learner– in the group(s) to which they are assigned– to develop in accordance with the school guidelines.
2. Teaching, according to their educational needs, the learners assigned to them, including the setting and feedback / marking of work to be carried out in the school and elsewhere;
3. Assessing, recording and reporting on the development, progress and attainment.
4. Maintaining a positive, well organised, orderly and stimulating learning environment
5. Forming links with colleagues to enable information to pass freely concerning the needs and abilities of individual students

Other activities

1. Promoting the general progress and wellbeing of individual learners and any class or group of assigned
2. Providing guidance and advice to on education and social matters including post-school planning
3. Making records and reports of personal and social need
4. Communicating and consulting with parents.
5. Communicating and co-operating with persons or bodies outside the school to maximise the life opportunities for learners.
6. Participating in meetings arranged for any purposes described above

Assessments and Reports

1. Providing or contributing to oral and written assessments, reports and references relating to students.

School Matters

1. Maintaining good order and discipline among our learners, and safeguarding their health and safety
2. Advising and co-operating with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and pastoral arrangements.
3. Attending assemblies, registering attendance and supervising.
4. Participating in staff meetings in relation to curriculum, administration, organisation



5. Taking part in curriculum development and offering a curriculum specialism/interest as a contribution to the school's corporate efforts to achieve its stated aims. This will need to be negotiated on a regular basis
6. Being prepared to accept changes in duties and responsibilities according to school needs and personal and professional development appropriate to the post.

Supervisory Responsibility

1. Organising the work of Teaching Assistants, Students, Modern Apprentices, Learning Support Assistants, Volunteers etc assigned to the class/group to ensure efficient teaching and maintain the quality of learning experiences for learners and also maintain the general ethos of the school

PERSON SPECIFICATION

Qualifications

- Qualified teacher status. Willingness to participate in further professional development

Experience

- Working with learners with SEND as a teacher, student teacher, or support assistant
- Creating and supporting a vibrant teaching and learning environment
- Developing effective relationships.
- Partnership working with a range of professionals
- Working with parents
- Supporting Inclusive Experiences

Knowledge & Understanding

- Knowledge of safeguarding requirements and actions
- Individual responsibility for promoting and safeguarding the welfare of children
- Effective pedagogy and learning strategies for pupils with complex learning needs and SEND
- Effective tracking of progress in a curriculum area and implementation of strategies to raise standards

Skills and Abilities

- Strong commitment to supporting students with SEND
- Ability to lead and work as part of a team
- Demonstration of innovative practice
- High expectations of student achievement
- Assessment and evaluation of learner's attainment and planning of subsequent teaching accordingly
- Ability to meet personal and professional development targets

Work Related Personal Requirements

- Understanding of the potential of computer technology to enhance the curriculum
- Ability to organise and manage a class to promote effective learning
- Demonstrated awareness and understanding of the implication of equal opportunities and multicultural education

Personal

- Demonstrates commitment, reliability and integrity
- Communicates effectively with self-awareness and social perception
- Has energy and resilience
- Demonstrates emotional intelligence
- Is adaptable to changing circumstances and new ideas
- Willingness to take an active role in the life of the school
- Able to inspire and use initiative
- Have a satisfactory DBS Disclosure check and a DBS Barred List Check